

## INFORMATION SHEET 2018-2019

### GENERAL COORDINATION

<b>Vice-President for International Affairs</b>	Professor Sylvie DAVIET (Mrs)
<b>Director of International Affairs</b>	Mrs Capucine EDOU
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### COORDINATION AT THE FACULTY OF LAW

<b>Faculty</b>	Faculty of Law and Political Sciences
<b>Address</b>	DRI de campus Droit 3 avenue Robert Schuman 13628 Aix-en-Provence Cedex 1 – France
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# INCOMING STUDENT PROCEDURE FOR 2018-2019

<b>Academic Calendar and Examination period</b>	<b>1st semester</b> : From the last week of August to the December 21 <sup>st</sup> <u>Exam period</u> : From 3 to 21 December																
	<b>2nd semester</b> : From January 7 <sup>rd</sup> to mid June <u>Exam period</u> : From 13 May to 7 June																
<b>Application forms</b>	The following information has to be returned to the incoming student coordinator : - before <b>June 1<sup>st</sup></b> (for 1st semester and whole academic year ) - before <b>early November</b> (for the second semester) <b>(title, name, surname, nationality, sex, phone number, e-mail and postal address, period of stay of the selected students)</b> and we will send them by mail, all the useful information (application form, housing information, courses, deadlines)																
<b>Language requirements</b>	A good level of French language is required (oral and written). B2 minimum.																
<b>French language course</b>	Aix-Marseille University will offer near 30 hours of French courses whose 15 hours at the beginning. We will offer too, 15 hours of “legal terminology”																
<b>Learning agreement</b>	<ol style="list-style-type: none"> <li>1) Each student must complete your LA form.</li> <li>2) The sending institution signs it.</li> <li>3) Our incoming student’s office needs to have it completed at the latest at the student arrival.</li> </ol>																
<b>Accommodation</b>	If your students would like to stay in our halls of residence, yours students will have to make a pre-book via Interlog (room booking site)																
<b>Grading system</b> In France, the grading system is from 0 to 20 points; the average is 10/20. If the student obtains 10/20 or plus, he passes his exam.	<table border="1"> <thead> <tr> <th>Notation Aix-Marseille</th> <th>Notation ECTS</th> </tr> </thead> <tbody> <tr> <td>≥ 16</td> <td>A</td> </tr> <tr> <td>≥ 13 &lt; 16</td> <td>B</td> </tr> <tr> <td>≥ 11 &lt; 13</td> <td>C</td> </tr> <tr> <td>&gt; 10 &lt; 11</td> <td>D</td> </tr> <tr> <td>10</td> <td>E</td> </tr> <tr> <td>≥ 7 &lt; 10</td> <td>F</td> </tr> <tr> <td>&lt; 7</td> <td>FX</td> </tr> </tbody> </table>	Notation Aix-Marseille	Notation ECTS	≥ 16	A	≥ 13 < 16	B	≥ 11 < 13	C	> 10 < 11	D	10	E	≥ 7 < 10	F	< 7	FX
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